



Carmarthen and District Harriers Annual General Meeting – Ivy Bush

Hotel – Carmarthen - Caerfyrddin

**Wednesday 7th February 2018– Dydd Mercher
Chwefror 7fed**

Present:

Hedydd Davies, Kevin Evans, Nathan Jones, Jake Morgan, Neil Thomas, Rhian Glynn, Steve Glynn, Alison Thomas, Cressy Morgan, Hayley John, Carol Jones, Kate Lynock, Richard Jones, Gary Morgan, Lisa Forest, Edward Morgan, David Jones, Phillip Mackie, Ralph Siggery and Andrew Lloyd-Hughes (Network Officer).

Welcome:

Hedydd opened the meeting by noting that it was another well attended AGM and welcomed all those present, including those attending for the first time.

Apologies:

Apologies received by Jane Batten and Delyth Brown.

Minutes of previous AGM held on 13th February 2017

It should have noted that the portacabin last year was repaired by Alan Lewis. Following this amendment, the minutes were accepted as a true record.

Matters arising from the minutes

- The portacabin was repaired last year after issues with the roofing. Also, the refreshments cabin was dealt with following the roof collapsing during the summer.
- Buses continue to be a problem with cost and number of users. Using this mode of transport is the only way for some athletes to get to events.
- The club website & social media pages have developed with the club having had new Facebook, Twitter and Instagram pages added for more promotion.
- The stand is being used well since being worked on. In particular works well as shelter during training evenings and to store personal equipment.
- The tent and flag are available for events, despite the spike for the flag having been lost. Suggestion for the club in the near future is to purchase a tent which is easier to carry and put up.
- Welsh Athletics have employed a new network officer for the Dyfed area – Andrew Lloyd-Hughes.
- The club started using the online membership trinity system at the beginning of the previous year in line with other clubs within Welsh Athletics. Nathan has been in charge of using the system to register athletes.

Chairman's Report

The outgoing Chairman circulated a report on the history of Carmarthen Harriers and his involvement within the club's Chairman role. It was also noted the achievements and successes of former and current members in Carmarthenshire.

Achievements of the Carmarthen Harriers teams in 2017

- Third in the 2017 Welsh junior U15 League (Louise Arthur League) in the overall competition, boys section and girls section
- Third in the 2017 Gerald Codd Trophy (9-15) competition
- Seventh the 2017 Welsh Senior (U17/20/Senior) League
- Eighth in the 2017 Welsh Junior (9-15) Junior League Cup Final
- Won the 2016/17 under 13 boys Gwent Cross Country League team competition. Second in the novice boys team competition
- Won the 2017 Welsh under 13 boys cross country championship, second in the U11boys and third in U15 boys and U17 team championship
- Third in the 2016/7 Gwent League George Crump MBE Trophy competition

Treasurer's Report

The Chairman prepared the financial report and circulated to all the committee members. The account balance at present was commented as in a healthy position. Sponsorship helped bring in income from McDonalds, Ffoshelig Coaches, West Wales Freemasons and Welsh Athletics. Other income has come in from some of the following: Membership & Registration Fees, Bus Fares, Sale of Vests, Gate Money, Public Address System and Refreshments.

Expenditure cost has come from Coaching, Hire of Buses, Purchase of Medals, St John Ambulance, Cost of Refreshment Food and Hire of the Track for training and competition days. The paper was circulated with thanks to Hedydd for the comprehensive report

Election of Officers: (2018-19)

A group of members met to review the Club's Constitution Plan and roles with Hedydd stepping down from the Chairman's role. It was a way of managing and moving forward, while coming up with a plan of noting all the roles and responsibilities of all the current tasks required for the club to continue. Hedydd was nominated and agreed to become the President and Kevin was thanked for his work in this role.

President: Hedydd Davies MBE
Chairman: Jake Morgan
Vice Chair: Neil Thomas
Secretary & Membership Secretary: Cressy Morgan
Treasurer: Richard Jones
Welfare Officers: Kate Lynock & Lisa Forest
Coach Coordinators: Neil Thomas (Track) & Ralph Siggery (Field)
Communication & IT: Nathan Jones
Club Kit & Merchandise: To be Confirmed
Gate: Hayley John
Officials Coordinator: Alison Thomas
Event Team Manager Coordinator: Hayley John
Catering Manager & Fund Raising: Edward Morgan
Auditor: agreed to confirmation at next committee meeting
Annual Dinner Coordinator: Rhian Glynn
Committee Member: Kevin Evans MBE

Team Managers:

Welsh Senior League: to be confirmed at next committee meeting
Louise Arthur League Boys: Cressy Morgan (U11/13/15)
Louise Arthur League Girls: Hayley John (U11/13/15)
Cross Country: to be confirmed at next committee meeting

Team Captains:

Louise Arthur League Boys: Dafydd Jones (U15)
Louise Arthur League Girls: Nia Williams (U15)
Welsh Senior League: Paul Clarke
Cross Country: Ben Thomas

Other Appointments:

Delegate to attend West Wales Committee, Louise Arthur League AGM, Welsh Athletics AGM: to be confirmed at next committee meeting

Subscription Fees

It was decided in the AGM that in 2018, the annual subs will slightly change – Athletes nine and under 15 age £30.00; Athletes over 15 but under 20 age £30.00; Athletes over 20 age £40.00; Family membership £60.00; Student membership £30.00. The membership form will be slightly adjusted and available for the year ahead. The training levys remain the same subject to changes at upcoming committee meetings: £3 Tuesdays and £2 Thursdays. Membership is from March 1st 2018 – February 28th 2019.

No notice of motion received. The AGM closed at 8.30pm. The AGM was followed by a short committee meeting.



Carmarthen and District Harriers Committee Meeting – Ivy Bush Hotel – Carmarthen Wednesday 7th February 2018

Present:

Hedydd Davies, Kevin Evans, Nathan Jones, Jake Morgan, Neil Thomas, Rhian Glynn, Steve Glynn, Alison Thomas, Cressy Morgan, Hayley John, Carol Jones, Kate Lynock, Richard Jones, Lisa Forest, Edward Morgan, David Jones, Ralph Siggery and Andrew Lloyd-Hughes (Network Officer).

Apologies:

Apologies received by Jane Batten & Delyth Brown.

The minutes of meeting held on 10th January 2018 were checked for accuracy. In agreement, the minutes were accepted as a true record.

Minutes arising from the meeting:

- Track Condition: Following on from the last committee meeting, Jake reported that there's progress in repairing the high jump and pole vault equipment as well as resurfacing the track, which should take place in the summer. Equipment has been ordered.
- The Leisure Centre has been made aware of problems with the steeplechase barriers and water jump. Hedydd will pass on the required information to the LC managers.
- A club notice board is going to be positioned near the entrance of the Leisure Centre and as a focus sport this year in the county, there is a good position for the club's activities and information to go within the facility.

First Reports on new roles/positions

Chairperson: Jake to prepare outline development plan re a development plan for the club for next committee meeting. **ACTION JM**

Treasurer: Richard & Hedydd to update and set up new names and accounts, meet with auditor and visit bank to amend paperwork and signatories in line with constitution. **ACTION HD RJ**

Secretary: Cressy to Work with Welsh Athletics / Andrew Lloyd-Hughes to be clear on the change in data protection rules, Nathan to assistance in role tasks to enable Cressy to understand membership systems. **ACTION ALH CM NJ**

Welfare Officers: Attend a Child Protection Course and Welsh Athletics advice on the role. Andrew Lloyd Huges to forward policy from WA to Welfare Officers.

ACTION – KP LF ALH

Coach Coordinators: Agree on entry points / structure / club coaching / progress through groups, space for change of training groups between junior and seniors, Further discussion at next committee meeting. It was agreed JB would support Ralph in field events role. Neil to produce proposal paper for next committee on how to review coaching structure. **ACTION NT**

Communication & IT: Update website content on club information, set up e-mail accounts (EG Chairman@Carmarthenanddistrictharriers.com) for club officers.

ACTION NJ

Club Kit & Merchandise: ongoing conversation with Rhian happy to have oversight of current system although management of vests system will need support –JM to identify individual to assist **ACTION JM**

Gate: Stamp/ band to know athletes who have paid and current members of the club. **ACTION HJ**

Fundraising: Hedydd to assist Edward in support on handover, discuss club fundraising next committee meeting. **ACTION HD and EM**

Event Team Manager Coordinator: Agreed HJ would ensure team managers were appointed and that the LAL and Gwent L would have team managers split by boys and girls. **ACTION HJ**

Officials Coordinator: Find out upcoming officials courses through Tom Marley (Welsh Athletics) Equipment for officials to be passed to AT from HD **ACTION AT and HD**

President: Proposal to purchase a club printer for use, discussion at next committee meeting. CM to bring paper forward for next committee in how to manage this. **ACTION CM**

Any other Business

- Congratulations to all the athletes and members who were shortlisted and nominated for the recent Carmarthen Town and Carmarthenshire Sports Personality Awards. Ben Thomas won the Sportsman of the Year in Llanelli. Full reports on the website.
- Ryan Spencer-Jones will visit the track in Carmarthen on 27th February to take a field education coaching evening focusing on throws events. Coaches and athletes invited to attend.
- The Welsh Athletics grant for the year is soon closed and the club have put in for schools events as well as equipment.
- HOKA Marathon on Saturday 17th February is looking for a group of volunteers with the chance for the club to bring income. Carol passed on the message as a way of club fundraising. EM to coordinate CJ to let organisers know **ACTION EM and CJ**
- Jake will work with Welsh Athletics in finding a way to link and coordinate with the Leisure Centre to bring more new children into the club. Also, there's a possibility that the club could get in a part time worker for a day or two who could help with the club's day to day tasks It

was agreed JM would develop proposal with Welsh Athletics for this.

ACTION JM.

- Jake to create WhatsApp group for committee
- Payments for Officials/Coaches during each term: An agenda item for next committee meeting to agree on the way forward with paying expenses for volunteers in the club.
- Hayley will continue to help with the Community Chest links with the council.

Date of next meeting:

To be confirmed at the Ivy Bush Hotel mid March, Carmarthen JM to book)

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